

8 January 2024

To Whom It May Concern,

Invitation to Tender for 4x Rowing Boat Rack

Dear Sir/Madam,

The Hong Kong, China Rowing Association (HKCRA) would like to invite Tender for the supply of 4 units of 4x Rowing Boat Rack from your company, according to the specifications, quantities and requirements specified in the **Annex 1** attached.

Please complete and return the Tender Form (**Annex 2**) by e-mail to facilitiesmgt@rowing.org.hk **on or before 15 January, 2024 (Monday), 15:00 Hong Kong Time**. Please note carefully the following terms and requirements for quotation: -

Terms & Conditions:

1. Full technical specifications and materials of the equipment and shall be submitted with the reply, together with product photos/brochures and other specifications.
2. Selected supplier should provide well recognized and supported brand.
3. All equipment supplied shall be compatible with each other and in same brand.
4. Selected supplier is required to provide all necessary data to the Association if necessary.
5. The estimated delivery date from confirmation of order shall be stated.
6. Validity of the tender shall be 90 days from the deadline closing date.
7. Replies received after the closing date will not be considered.
8. HKCRA reserves the right to accept partial supply or all items in this Tender.
9. All prices quoted shall be in Hong Kong dollars (HK\$).
10. The company should indicate one year warranty period for all equipment.
11. Prices provided in the quotation shall include all charges including manufacturing, supply, door-to-door delivery, insurance and related costs. ***Please incorporate all costs - including shipping, door to door delivery, insurance etc. - into the unit cost and not as separate tender items.*** Please don't indicate insurance and door to door delivery costs separately in the Tender form. Door to door delivery should be to "Jockey Club Sha Tin Rowing Centre, 27 Yuen Wo Road, Shatin, NT, Hong Kong or Jockey Club Shek Mun Rowing Centre, No. 27 On King Street, Sha Tin. N.T. (Subject to HKCRA's final decision)

**The deadline of this Tender shall be 15 January, 2024 (Monday), 15:00 Hong Kong Time.
Company failing to comply with the above terms may not be considered.**

If you require further technical information in order to prepare your offer, please contact our Facilities Manager - Ms. Chinz CHIN - at chinz.c@rowing.org.hk with copy to facilitiesmgt@rowing.org.hk.

Thank you for your kind attention.

Hong Kong, China Rowing Association



Hong Kong, China
ROWING ASSOCIATION
中國香港賽艇協會

Passion to go beyond 熱愛·無限

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KWOK Tai Ming
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LEUNG Ka Cheong
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Fenella NG, OLY
NG Oi Ping
TONG Siu Man
Michael TSE, JP, OLY
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WONG Man Wai, Benjamin

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📍 Jockey Club Sha Tin Rowing Centre
No. 27 Yuen Wo Road, Sha Tin, N.T.
沙田源禾路27號賽馬會沙田賽艇中心

A company limited by guarantee.
Affiliated to Fédération Internationale des
Sociétés d'Aviron and Sports Federation &
Olympic Committee of Hong Kong, China
and Hong Kong Water Sports Council.

本會乃社團註冊之有限公司及國際賽艇聯合會、中國香港體育協會暨奧林匹克委員會之屬會及香港水上運動議會之屬會。

As at 04.01.2024

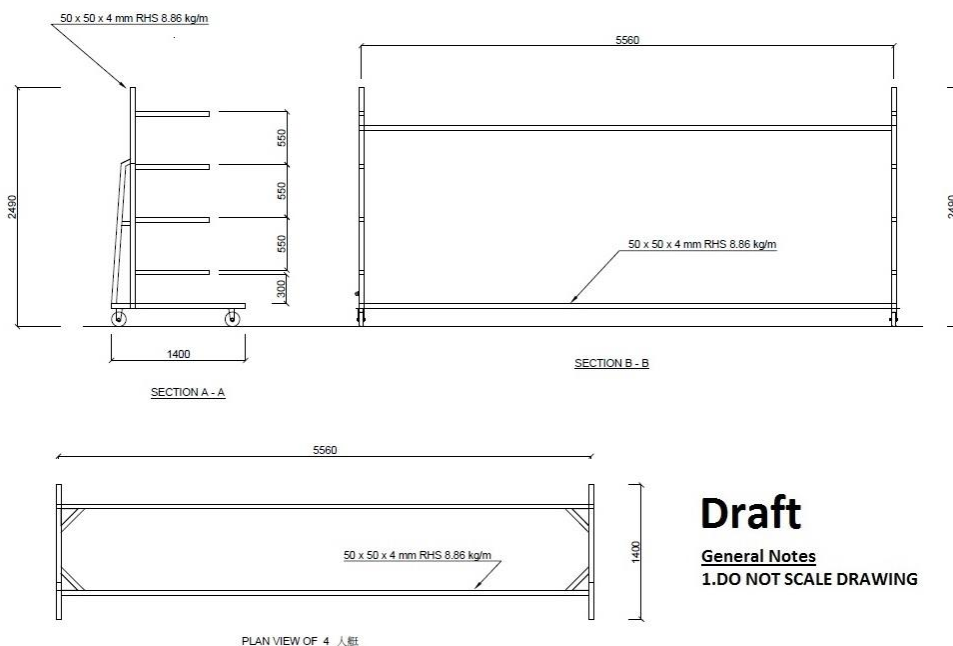
Annex 1 (Ref No.: CSTB/S&R 4023C/01(23))

Specifications of 4x Rowing Boat Rack

Please provide the full technical specifications and materials of the equipment, together with product photos/brochures and other design / specifications (if any). Supplier shall be responsible to ensure the equipment is/are safe to use. Details and photos of our equipment attached below for your kind reference.

4x Rowing Boat Rack

Materials	Galvanized, durable, with painting
Quantity	4 units with 5 levels
Other requirement	<ol style="list-style-type: none"> 1. 4 units of lockable and steering wheels 2. Protection materials on the storage rack 3. Safe and easy for users to use



If you require further technical information in order to prepare your offer, please contact our Facilities Manager - Ms. Chinz CHIN - at chinz.c@rowing.org.hk with copy to facilitiesmgt@rowing.org.hk.

Thank you for your kind attention.

Hong Kong, China Rowing Association
Tender Form
Tender : Ref No.: CSTB/S&R 4023C/01(23)

** Please return the completed Tender Form on or before 15 January, 2024 (Monday)*

Attn: Hong Kong, China Rowing Association

E-mail to: facilitiesmgt@rowing.org.hk

Name of Company: _____ Date: _____
Address of Company: _____
Contact Person: _____ Position: _____
E-mail: _____ Contact no.: _____

Item	Descriptions	Quantity	Unit Price (HK\$)	Total Price (HK\$)	Estimated Production Time	Estimated Delivery Time to Hong Kong
1						
Total Tender Sum (HK\$):						

Points to Note: - PLEASE KINDLY REFER TO THE TERMS AND CONDITIONS LISTED ON THE TENDER INVITATION LETTER