

24 November 2023

To Whom It May Concern,

**Invitation to Tender for SUP Rowing Board Rack**

Dear Sir/Madam,

The Hong Kong, China Rowing Association (HKCRA) would like to invite Tender for the supply of 7 units SUP Rowing Board Rack from your company, specifications of our SUP board specified in the **Annex 1** attached for your reference to modify the racks.

Please complete and return the Tender Form (**Annex 2**) by e-mail to [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk) **on or before 1 December 2023 (Friday), 15:00 Hong Kong Time**. Please note carefully the following terms and requirements for quotation: -

**Terms & Conditions:**

1. Full technical specifications and materials of the equipment and shall be submitted with the reply, together with product photos/brochures and other specifications.
2. Selected supplier should provide well recognized and supported brand.
3. Rowing board, BR related equipment, and Racks shall be compatible with each other.
4. Selected supplier is required to provide all necessary data to the Association if necessary.
5. The estimated delivery date from confirmation of order shall be stated.
6. Supplier shall be responsible to ensure the equipment is/are safe to use.
7. Validity of the tender shall be 90 days from the deadline closing date.
8. Replies received after the closing date will not be considered.
9. HKCRA reserves the right to accept partial supply or all items in this Tender.
10. All prices quoted shall be in Hong Kong dollars (HK\$).
11. The company should indicate one year warranty period for all equipment.
12. Prices provided in the quotation shall include all charges including manufacturing, supply, door-to-door delivery, insurance and related costs. ***Please incorporate all costs - including shipping, door to door delivery, insurance etc. - into the unit cost and not as separate tender items.*** Please don't indicate insurance and door to door delivery costs separately in the Tender form. Door to door delivery should be to "Jockey Club Sha Tin Rowing Centre, 27 Yuen Wo Road, Shatin, NT, Hong Kong or Jockey Club Shek Mun Rowing Centre, No. 27 On King Street, Sha Tin. N.T. (Subject to HKCRA's final decision)

**The deadline of this Tender shall be 1 December 2023 (Friday), 15:00 Hong Kong Time. Company failing to comply with the above terms may not be considered.**

If you require further technical information in order to prepare your offer, please contact our Facilities Manager - Ms. Chinz CHIN - at [chinz.c@rowing.org.hk](mailto:chinz.c@rowing.org.hk) with copy to [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk) .

Thank you for your kind attention.

Hong Kong, China Rowing Association



**Hong Kong, China**  
**ROWING ASSOCIATION**  
**中國香港賽艇協會**

*Passion to go beyond 熱愛·無限*

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Rowing Centre,  
No. 27 Yuen Wo Road,  
Sha Tin N.T.  
沙田源禾路27號  
賽馬會沙田賽艇中心

A company limited by guarantee.  
Affiliated to Fédération Internationale des  
Sociétés d'Aviron, Sports Federation &  
Olympic Committee of Hong Kong,  
China and Hong Kong Water Sports  
本會乃社團註冊之有限公司及國際賽艇  
聯合會、中國香港體育協會暨奧林匹克  
委員會及香港水上運動總會之屬會

As at 24.11.2023

Annex 1 (Ref No.: CSTB/S&R 4023C/03(22))

**Specifications of Rigid SUP Rowing Board (Single) and  
SUP Rowing Board Oars and Riggers set**

Please provide the full technical specifications and materials of the equipment, together with product photos/brochures and other design / specifications (if any). Supplier shall be responsible to ensure the equipment is/are safe to use. Details and photos of our equipment attached below for your kind reference.

**[For reference] Rigid SUP Rowing Board (Single)**

<b>Board Construction</b>	<ol style="list-style-type: none"> <li>1. The board may be constructed from fiberglass or other similar hard-wearing composite materials.</li> <li>2. Boards should NOT be of an inflatable or semi-rigid type.</li> <li>3. Boards must have the dimensions and constriction capable of safely supporting an adult male user, together with the attached rowing unit in inshore coastal waters.</li> <li>4. The board shall be capable of handling normal wear and tear – including that of transport, beach launching &amp; recovery, salt-water and sunlight exposure.</li> <li>5. The rowing components should be easily and safely attached and released from the board for storage and transport.</li> <li>6. Carrying handles and tow loops are desirable.</li> </ol>
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**[For reference] SUP Rowing Board Oars and Riggers set**

<b>Shaft Materials</b>	Carbon fiber or similar composite materials
<b>Design</b>	Fitted with standard handle, sleeve & collar Compatible with standard sculling oarlocks Suitable for rowing in inshore and coastal conditions and not easily broken by novice users
<b>Requirements</b>	Adjustable overall length Adjustable inboard & outboard Grip can be easily replaced Standard “cleaver type” blade shape (i.e. not Macon). Must compatible with item 1a (Rigid SUP Rowing Board (Single))



Hong Kong, China  
ROWING ASSOCIATION  
中國香港賽艇協會

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\*Reference Photos



[\(852\) 2699 7271](tel:(852)26997271) [\(852\) 2601 4477](tel:(852)26014477) [@hkcra@rowing.org.hk](mailto:hkcra@rowing.org.hk) [www.rowing.org.hk](http://www.rowing.org.hk) [www.facebook.com/hkrowing](https://www.facebook.com/hkrowing)

[Jockey Club Sha Tin Rowing Centre, No. 27 Yuen Wo Road, Sha Tin N.T., Hong Kong](#) 香港沙田源禾路27號 賽馬會沙田賽艇中心

A company limited by guarantee. Affiliated to Fédération Internationale des Sociétés d'Aviron, Sports Federation & Olympic Committee of Hong Kong, China and Hong Kong Water Sports Council.  
本會乃社團註冊之有限公司及國際賽艇聯合會、中國香港體育協會暨奧林匹克委員會及香港水上運動議會之屬會

**Hong Kong, China Rowing Association**  
**Tender Form**  
**Tender : Ref No.: CSTB/S&R 4023C/03(22)**

*\* Please return the completed Tender Form on or before 15:00hrs, 1 December 2023 (Friday)*

Attn: Hong Kong, China Rowing Association  
E-mail to: [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk)

Name of Company: \_\_\_\_\_ Date: \_\_\_\_\_  
Address of Company: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Contact no.: \_\_\_\_\_

Item	Descriptions	Quantity	Unit Price (HK\$)	Total Price (HK\$)	Estimated Production Time	Estimated Delivery Time to Hong Kong
1						
Total Tender Sum (HK\$):						

**Points to Note: - PLEASE KINDLY REFER TO THE TERMS AND CONDITIONS LISTED ON THE TENDER INVITATION LETTER**