

30 January 2023

To Whom It May Concern,

**Invitation to Tender for**  
**Rigid SUP Rowing Board (Single), Inflatable SUP Rowing Board (Single),**  
**Inflatable SUP Rowing Board (Double) and SUP Rowing Board Oars and**  
**Riggers set**

Dear Sir/Madam,

The Hong Kong, China Rowing Association (HKCRA) would like to invite Tender for the supply of Rigid SUP Rowing Board (Single), Inflatable SUP Rowing Board (Single), Inflatable SUP Rowing Board (Double) and SUP Rowing Board Oars and Riggers set from your company, according to the specifications, quantities and requirements specified in the **Annex 1** attached.

Please complete and return the Tender Form (**Annex 2**) by e-mail to [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk) **on or before 14 February 2023 (Tue), 15:00 Hong Kong Time**. Please note carefully the following terms and requirements for quotation:

**Terms & Conditions:**

1. Full technical specifications and materials of the equipment and shall be submitted with the reply, together with product photos/brochures and other specifications.
2. Selected supplier should provide well recognized and supported brand.
3. Rowing board, riggers and oars shall be compatible with each other.
4. Selected supplier is required to provide all necessary data to the Association if necessary.
5. The estimated delivery date from confirmation of order shall be stated.
6. Validity of the tender shall be 90 days from the deadline closing date.
7. Replies received after the closing date will not be considered.
8. HKCRA reserves the right to accept partial supply or all items in this Tender.
9. All prices quoted shall be in Hong Kong dollars (HK\$).
10. The company should indicate one year warranty period for all equipment.
11. Prices provided in the quotation shall include all charges including manufacturing, supply, door-to-door delivery, insurance and related costs. ***Please incorporate all costs - including shipping, door to door delivery, insurance etc. - into the unit cost and not as separate tender items.*** Please don't indicate insurance and door to door delivery costs separately in the Tender form. Door to door delivery should be to "Sha Tin Rowing Centre, 27 Yuen Wo Road, Shatin, NT, Hong Kong or Jockey Club Shek Mun Rowing Centre, No. 27 On King Street, Sha Tin. N.T. (Subject to HKCRA's final decision)

**The deadline of this Tender shall be 14 February 2023 (Tue), 15:00 Hong Kong Time. Company failing to comply with the above terms may not be considered.**



**Hong Kong, China**  
**ROWING ASSOCIATION**  
**中國香港賽艇協會**

*Passion to go beyond 熱愛·無限*

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伍永寧先生  
Isa SCHEUNPFLUG 博士  
魏理思先生  
王文偉先生

秘書  
楊振華先生

☎ (852) 2699 7271  
☎ (852) 2601 4477  
✉ [hkcra@rowing.org.hk](mailto:hkcra@rowing.org.hk)  
🌐 [www.rowing.org.hk](http://www.rowing.org.hk)  
📱 [hkrowing](https://www.facebook.com/hkrowing)  
📷 [hkrowing](https://www.instagram.com/hkrowing)  
📍 Jockey Club Shek Mun  
Rowing Centre,  
No. 27 On King Street,  
Sha Tin, Hong Kong  
香港沙田安景街廿七號  
賽馬會石門賽艇中心

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Affiliated to Fédération Internationale des  
Sociétés d'Aviron, Sports Federation &  
Olympic Committee of Hong Kong,  
China and Hong Kong Water Sports  
本會乃社團註冊之有限公司及國際賽艇  
聯合會、中國香港體育協會暨奧林匹克  
委員會及香港水上運動議會之屬會。

If you require further technical information in order to prepare your offer, please contact our Technical Director - Mr. Kenny WU - at [kennyw@hksi.org.hk](mailto:kennyw@hksi.org.hk) with copy to [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk).

Thank you for your kind attention.

Hong Kong, China Rowing Association



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☎ (852) 2699 7271  
☎ (852) 2601 4477  
@ hkera@rowing.org.hk  
🌐 www.rowing.org.hk  
📘 hkrowing  
📷 hkrowing  
📍 Jockey Club Shek Mun  
Rowing Centre,  
No. 27 On King Street,  
Sha Tin, Hong Kong  
香港沙田安景街廿七號  
賽馬會石門賽艇中心

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Affiliated to Fédération Internationale des Sociétés d'Aviron, Sports Federation & Olympic Committee of Hong Kong, China and Hong Kong Water Sports  
本會乃社團註冊之有限公司及國際賽艇聯合會、中國香港體育協會暨奧林匹克委員會及香港水上運動議會之屬會。

As at 30.1.2023

**Annex 1 (Ref No.: CSTB/S&R 4023C/03(22))**

**Specifications of Rigid SUP Rowing Board (Single), Inflatable SUP Rowing Board (Single), Inflatable SUP Rowing Board (Double) and SUP Rowing Board Oars and Riggers set**

**Item 1:**

**Ten Units of Rigid SUP Rowing Board (Single)**

|                           |   |
|---------------------------|---|
| <b>Board Construction</b> | <ol style="list-style-type: none"> <li>1. The board may be constructed from fiberglass or other similar hard-wearing composite materials.</li> <li>2. Boards should NOT be of an inflatable or semi-rigid type.</li> <li>3. Boards must have the dimensions and constriction capable of safely supporting an adult male user, together with the attached rowing unit in inshore coastal waters.</li> <li>4. The board shall be capable of handling normal wear and tear – including that of transport, beach launching &amp; recovery, salt-water and sunlight exposure.</li> <li>5. The rowing components should be easily and safely attached and released from the board for storage and transport.</li> <li>6. Carrying handles and tow loops are desirable.</li> </ol> <p><i>(Full technical specifications to be supplied with the tender).</i></p> |
|---------------------------|---|

**Item 2:**

**Six Units of Inflatable SUP Rowing Board (Single)**

|                           |  |
|---------------------------|--|
| <b>Board Construction</b> | <ol style="list-style-type: none"> <li>1. An inflatable type, with drop stitch or similar construction, but must be able to inflate to provide a rigid, stable platform.</li> <li>2. Boards must have the dimensions and constriction capable of safely supporting an adult male user, together with the attached rowing unit in inshore coastal waters.</li> <li>3. The board shall be capable of handling normal wear and tear – including that of transport, beach launching &amp; recovery, salt-water and sunlight exposure.</li> <li>4. The rowing components should be easily and safely attached and released from the board for storage and transport.</li> <li>5. Carrying handles and tow loops are desirable.</li> </ol> <p><i>(Full technical specifications to be supplied with the tender).</i></p> |
|---------------------------|--|

**Item 3:**

**Two Units of Inflatable SUP Rowing Board (Double)**

|                           |   |
|---------------------------|---|
| <b>Board Construction</b> | <ol style="list-style-type: none"> <li>1. An inflatable type, with drop stitch or similar construction, but must be able to inflate to provide a rigid, stable platform.</li> <li>2. Boards must have the dimensions and constriction capable of safely supporting TWO adult male user, together with the attached rowing unit in inshore coastal waters.</li> <li>3. The board shall be capable of handling normal wear and tear – including that of transport, beach launching &amp; recovery, salt-water and sunlight exposure.</li> <li>4. The rowing components should be easily and safely attached and released from the board for storage and transport.</li> <li>5. Carrying handles and tow loops are desirable.</li> </ol> <p><i>(Full technical specifications to be supplied with the tender).</i></p> |
|---------------------------|---|

**Item 4:**

**Twenty Units of SUP Rowing Board Oars and Riggers set**

|                        |  |
|------------------------|--|
| <b>Shaft Materials</b> | Carbon fiber or similar composite materials  |
| <b>Design</b>          | <p>Fitted with standard handle, sleeve &amp; collar<br/>Compatible with standard sculling oarlocks<br/>Suitable for rowing in inshore and coastal conditions and not easily broken by novice users</p>   |
| <b>Requirements</b>    | <p>Adjustable overall length<br/>Adjustable inboard &amp; outboard<br/>Grip can be easily replaced<br/>Standard “cleaver type” blade shape (i.e. not Macon).</p> <p><i>(Full technical specifications to be supplied with the tender).</i></p> |

Please separate every item to submit in total **4** replies, with conditions below.

|                           |   |
|---------------------------|---|
| <b>Delivery Service</b>   | <ul style="list-style-type: none"> <li>- Require door to door delivery service to Sha Tin Rowing Centre, 27 Yuen Wo Road, Shatin, NT, Hong Kong or Jockey Club Shek Mun Rowing Centre, No. 27 On King Street, Sha Tin. N.T. (Subject to HKCRA's final decision)</li> </ul>  |
| <b>Other requirements</b> | <ul style="list-style-type: none"> <li>- Easy repair and maintenance</li> <li>- Full technical specifications and materials of the equipment and shall be submitted with the quotations, together with product photos/brochures and other specifications.</li> <li>- Well recognized and supported brand</li> <li>- Rowing board, riggers and oars shall be compatible with each other</li> <li>- Provide repair tools and materials with video for fixing the board, riggers and oars</li> <li>- Selected supplier is required to provide all necessary data to the Association if necessary.</li> <li>- One Year Warranty.</li> <li>- Stamp with company chop on the replies</li> </ul> |

If you require further technical information in order to prepare your offer, please contact our Technical Director - Mr. Kenny WU - at [kennyw@hksi.org.hk](mailto:kennyw@hksi.org.hk) with copy to [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk) .

**Hong Kong, China Rowing Association**

**Tender Form**

**Tender : Ref No.: CSTB/S&R 4023C/03(22)**

*\* Please return the completed Tender Form on or before 15:00hrs, 14 February 2023 (Tue)*

**Attn: Hong Kong, China Rowing Association**

**E-mail to: [facilitiesmgt@rowing.org.hk](mailto:facilitiesmgt@rowing.org.hk)**

**Name of Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address of Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Contact no.:** \_\_\_\_\_

| Item                     | Descriptions | Quantity | Unit Price (HK\$) | Total Price (HK\$) | Estimated Production Time | Estimated Delivery Time to Hong Kong |
|--------------------------|--------------|----------|-------------------|--------------------|---------------------------|--------------------------------------|
| 1                        |              |          |                   |                    |                           |                                      |
| Total Tender Sum (HK\$): |              |          |                   |                    |                           |                                      |

**Points to Note: - PLEASE KINDLY REFER TO THE TERMS AND CONDITIONS LISTED ON THE TENDER INVITATION LETTER**